



Alberta Professional Fire Fighters and Paramedics Association  
(APFFPA)

# Constitution and Bylaws 2025

International Association of Fire Fighters (IAFF)

APFFPA Principal Officers  
May 7, 2025

# Table of Contents

- ARTICLE 1 – ASSOCIATION NAMING ..... 5**
  - 1.1 – THIS ASSOCIATION’S NAME ..... 5
  - 1.2 – OTHER IAFF NAMES ..... 5
  - 1.3 – DISCLAIMER ..... 5
- ARTICLE 2 - PURPOSE ..... 5**
  - 2.1 – PURPOSE OF THIS ASSOCIATION ..... 5
  - 2.2 – PILLARS OF SERVICE ..... 5
- ARTICLE 3 - MEMBERSHIP ..... 6**
  - 3.1 – MEMBERSHIP COMPOSITION ..... 6
  - 3.2 – ADDITIONAL MEMBERSHIP ..... 6
  - 3.3 – MEMBERSHIP CERTIFICATION ..... 6
- ARTICLE 4 – SUSPENSIONS, VOLUNTARY WITHDRAWAL & REINSTATEMENT ..... 6**
  - 4.1 – SUSPENSION ..... 6
  - 4.2 – VOLUNTARY FORFEITURE ..... 7
  - 4.3 – REINSTATEMENT ..... 7
- ARTICLE 5 - MISCONDUCT ..... 7**
  - 5.1 – MISCONDUCT & APPEALS ..... 7
- ARTICLE 6 – CONSTITUTION & BYLAWS ..... 7**
  - 6.1 – PARENT CONSTITUTION ..... 7
  - 6.2 – CONFLICTING LANGUAGE ..... 8
  - 6.3 – UNENFORCEABILITY & VALIDITY ..... 8
  - 6.4 – AMENDMENTS & APPROVAL ..... 8
- ARTICLE 7 – APFFPA POLICIES ..... 8**
  - 7.1 – BLUE BOOK ..... 8
  - 7.2 – AMENDMENTS TO THE BLUE BOOK ..... 8
- ARTICLE 8 – REFERENDUM VOTE ..... 9**
  - 8.1 – GENERAL PROCESS ..... 9
- ARTICLE 9 – DOCUMENTS ..... 9**
  - 9.1 - AUTHENTICATION ..... 9
- ARTICLE 10 - REVENUE ..... 9**
  - 10.1 – PER CAPITA ..... 9
  - 10.2 – ASSESSMENTS ..... 10
  - 10.3 – ALBERTA FEDERATION OF LABOUR (AFL) ..... 10
- ARTICLE 11 – FINANCIAL MATTERS ..... 10**
  - 11.1 - BONDING ..... 10
  - 11.2 – FISCAL YEAR & FINANCIAL AUDIT ..... 11
  - 11.3 – APFFPA BANK ACCOUNTS ..... 11
- ARTICLE 12 – EMERGENCY DISPUTE FUNDS (EDF) ..... 11**

12.1 – GENERAL INFORMATION .....	11
12.2 – AFFILIATE SELF-ASSISTANCE.....	12
12.3 – MINIMUM BALANCE .....	12
12.4 – TRIGGER POINTS.....	12
12.5 – GRANTS & LOANS .....	13
12.6 – REPAYMENT SCHEDULE.....	13
12.7 – APPLICATIONS FOR EDF .....	13
12.8 – UNUSED OR RECOVERED EDF .....	14
<b>ARTICLE 13 – APFFPA EDUCATION FUND .....</b>	<b>14</b>
13.1 – APFFPA EDUCATION FUND.....	14
13.2 – FINANCING THE EDUCATION FUND.....	15
13.3 – BURSARIES .....	15
13.4 – ELIGIBILITY & APPLICATION FOR EDUCATION FUNDS .....	15
13.5 – NOTIFICATION OF ACTION .....	16
<b>ARTICLE 14 – REMUNERATION WITHIN THE APFFPA .....</b>	<b>16</b>
14.1 – HONORARIUM.....	16
14.2 – CELL PHONE .....	16
<b>ARTICLE 15 – REIMBURSEMENT OF EXPENSES.....</b>	<b>16</b>
15.1 - REIMBURSEMENTS .....	16
15.2 – REIMBURSEMENT OF MEALS.....	17
15.3 – PER DIEM .....	17
15.4 – AIR TRAVEL .....	17
15.5 – MILEAGE .....	17
15.6 – REGISTRATION FEES .....	17
15.7 – ACCOMODATIONS .....	17
15.8 – SHIFT SUBSTITUTIONS .....	18
15.9 – OTHER EXPENSES.....	18
15.10 – PROCEDURE FOR REIMBURSEMENT.....	18
<b>ARTICLE 16 – APFFPA ANNUAL SPRING CONVENTION .....</b>	<b>18</b>
16.1 – FREQUENCY & LOCATION .....	18
16.2 – REGISTRATION FEE.....	19
16.3 – HOSPITALITY SUITE HOST.....	19
16.4 – PER CAPITA STATUS .....	19
16.5 - DELEGATES .....	19
16.6 - ALTERNATES .....	20
16.7 – DELEGATES-AT-LARGE .....	20
16.8 - NOMINATION PROCESS.....	20
16.9 - VOTING PROCESS .....	20
16.10 – ELECTION PROCESS .....	21
16.11 – QUORUM .....	21
16.12 – PARLIMENTARY PROCEDURE.....	21
16.13 – RESOLUTIONS.....	21
16.14 – CONVENTION COMMITTEES.....	22
16.15 – PRINCIPAL OFFICER REPORTS DURING CONVENTION .....	23
16.16 – PRINCIPAL OFFICER OBLIGATIONS DURING CONVENTION .....	23
<b>ARTICLE 17 – EDUCATION &amp; TRAINING FOR AFFILIATE LEADERS .....</b>	<b>24</b>

17.1 – SPONSORSHIPS & REGISTRATION .....	24
<b>ARTICLE 18 – PROVINCIAL FIRE OPS 101 .....</b>	<b>24</b>
18.1 – FREQUENCY .....	24
18.2 – PURPOSE .....	24
<b>ARTICLE 19 - ELIGIBILITY FOR OFFICE &amp; COMMITTEES .....</b>	<b>24</b>
19.1 – ELIGIBILITY FOR OFFICE .....	24
19.2 – ELIGIBILITY FOR COMMITTEES.....	25
<b>ARTICLE 20 – ELECTION &amp; APPOINTMENT OF PRINCIPAL OFFICERS, EXECUTIVE BOARD &amp; COORDINATORS.....</b>	<b>25</b>
20.1 – OFFICER DIFFERENTIATION .....	25
20.2 – ELECTION CYCLE .....	25
20.3 – OATH OF OFFICE .....	26
20.4 – OFFICER TRANSITION .....	26
20.5 – OFFICER VACANCY .....	26
<b>ARTICLE 21 – DUTIES OF PRINCIPAL OFFICERS, EXECUTIVE BOARD, AND COORDINATORS .....</b>	<b>27</b>
21.1 – PRESIDENT .....	27
21.2 – EXECUTIVE VICE PRESIDENT .....	27
21.3 – SECRETARY-TREASURER .....	27
21.4 – VICE PRESIDENT(S) .....	28
21.5 – FINANCIAL TRUSTEES .....	28
21.6 – BARGAINING COORDINATOR .....	28
21.7 – WCB & MEMBER HEALTH COORDINATOR.....	29
<b>ARTICLE 22 – SUPPORT SERVICES .....</b>	<b>29</b>
22.1 – OVERVIEW .....	29
22.2 – DUTIES OF ADMINISTRATIVE SUPPORT PERSONNEL .....	29
<b>ARTICLE 23 – DELEGATES TO IAFF EVENTS .....</b>	<b>30</b>
23.1 – DELEGATE ORDER .....	30
23.2 – APFFPA OFFICER REPORTS TO IAFF EVENTS .....	31
<b>ARTICLE 24 - SIGNATURES.....</b>	<b>32</b>
<b>APPENDIX 1 – EXECUTIVE BOARD HISTORY.....</b>	<b>33</b>

## ARTICLE 1 – ASSOCIATION NAMING

### 1.1 – THIS ASSOCIATION’S NAME

This organization shall be known as the “Alberta Professional Fire Fighters & Paramedics Association” (APFFPA).

### 1.2 – OTHER IAFF NAMES

Reference in this Constitution and Bylaws to "Association" shall refer to the Association set forth in Section 1 above. Reference to "International" or "IAFF" shall refer to the “International Association of Fire Fighters” and the reference to “Local” shall refer to Local Unions as set forth in Article 3.1 of this Constitution.

### 1.3 – DISCLAIMER

This Association holds a legal and reclaimed charter, granted by the IAFF. It cannot voluntarily surrender this charter so long as the majority of Local object hereto.

## ARTICLE 2 - PURPOSE

### 2.1 – PURPOSE OF THIS ASSOCIATION

The purpose of this Association is to provide a forum for Local IAFF Unions to exchange information and concerns. It also aims to represent the views and best interests of affiliated local Unions at conventions, conferences, and meetings held at provincial, national, and international levels. Additionally, the Association analyzes and responds to legislative issues affecting professional Fire Fighters, promotes their health, safety, and well-being, and provides services mandated by the Local IAFF Unions.

### 2.2 – PILLARS OF SERVICE

The APFFPA will actively pursue the four (4) pillars of service to Local Unions within Alberta and the Northwest Territories. These pillars include:

- Provincial Government Relations and Legislation
- Facilitate and Support Affiliate Coordination
- Provincial and IAFF Stakeholder Engagement
- Coordinate Education and Training for Affiliate Leaders

## ARTICLE 3 - MEMBERSHIP

### 3.1 – MEMBERSHIP COMPOSITION

The membership of the Association shall comprise such Local Unions in the province of Alberta and Northwest Territories that are chartered, affiliated and in good standing with the “International Association of Fire Fighters.”

### 3.2 – ADDITIONAL MEMBERSHIP

In addition to the membership of affiliated Local Unions within the province of Alberta and Northwest Territories, this Association may admit to membership only individuals from cities and towns wherein no affiliated Local exists, provided that such applicants otherwise meet the qualifications for membership in the IAFF. The IAFF's General Secretary-Treasurer shall issue regular membership cards to all such individuals admitted to membership marked “province and city” where such members are employed. All such members shall be subject to the same requirements and privileges as provided in Article XIII of the IAFF's constitution.

### 3.3 – MEMBERSHIP CERTIFICATION

Any Local Union of active IAFF Fire Fighters, approved by the Executive Board of this Association, is eligible for membership in the APFFPA upon application.

Upon payment of dues, herein provided, by such eligible Local Unions; the Association shall issue to such Local Union a certificate of membership in this Association under seal and the hands of its proper officials in that behalf: which said certificate shall confer and evidence membership of such Local Union and its members in the APFFPA.

## ARTICLE 4 – SUSPENSIONS, VOLUNTARY WITHDRAWAL & REINSTATEMENT

### 4.1 – SUSPENSION

Any Local that is six (6) months in arrears of per capita and assessment shall be considered suspended from this organization and will remain suspended until all arrears have been paid. The suspended Local(s) will be notified in writing of this action, and all Local of the Association will also be informed.

## 4.2 – VOLUNTARY FORFEITURE

The IAFF Constitution and Bylaws, Article XIV, Section 11 shall govern a Local Union's voluntary forfeiture of its charter with the APFFPA.

Any Local who voluntarily withdraws from this Association may be reinstated upon payment of all arrearages; provided, however, that the Association President with the consent of the Executive Board shall for good cause shown, have the authority to waive payment of a portion of such arrearage.

In no case shall the reinstatement fees be less than one quarter of the yearly per capita dues.

## 4.3 – REINSTATEMENT

Any Local of this Association who voluntarily withdraws from membership may only be reinstated in the Association by majority vote of the delegates in the convention, or by majority vote of the Executive Board between conventions.

# ARTICLE 5 - MISCONDUCT

## 5.1 – MISCONDUCT & APPEALS

Any member charged with misconduct as defined in Article 15 of the IAFF's Constitution and Bylaws shall be served with written specific charges as required in Article 16 of the IAFF's Constitution and be given a reasonable time to prepare their defense and afforded a hearing as provided in Article 17 of the IAFF's Constitution. Appeals may be made in accordance with Article XVIII of the International Constitution and Bylaws. Such appeal must be filed with the General President of the Association within thirty (30) days of the action to be appealed.

# ARTICLE 6 – CONSTITUTION & BYLAWS

## 6.1 – PARENT CONSTITUTION

This provincial Association, its officers, representatives, and members shall recognize, observe, and be bound by the provisions of the IAFF Constitution and Bylaws and the interpretations rendered by the IAFF General President, the resolutions, decisions and directives of the IAFF Executive Board or IAFF officers, when made in conformity with the authority granted by the IAFF Constitution and Bylaws, and the resolutions adopted, and policies established by the delegates at conventions.

## 6.2 – CONFLICTING LANGUAGE

None of the provisions on the Constitution and Bylaws shall conflict with any of the IAFF's Constitution and Bylaws. Article 14 of the IAFF's Constitution is recognized as providing the basic rules governing this Association.

## 6.3 – UNENFORCEABILITY & VALIDITY

If any term, provision, or condition herein contained should be unenforceable by reason of any existing law, then the same shall not invalidate this constitution or any other part thereof.

## 6.4 – AMENDMENTS & APPROVAL

This constitution shall not be amended or changed except by two-thirds (2/3) vote of all delegates present at an Annual Spring Convention, or by referendum vote of the entire membership, most votes cast to decide the issue.

Any proposed amendments, revisions, or modifications to this Constitution and Bylaws shall be submitted for approval to the IAFF's General President prior to printing and issuance.

# ARTICLE 7 – APFFPA POLICIES

## 7.1 – BLUE BOOK

In alignment with the IAFF's Constitution and Bylaws, Article XX Section 3, and to assist in the day-to-day operations, this Association shall establish and maintain a policy & procedure manual, known as "The Blue Book". Such policies shall be crafted and maintained by the Executive Board while retaining the intention of their originating resolution and will not conflict with either the Association or the IAFF's Constitution and Bylaws.

## 7.2 – AMENDMENTS TO THE BLUE BOOK

Locals can request amendments or new policies to the Blue Book:

- By written submission to the Executive Board with the full particulars included so the Executive Board can duly consider the suggestion and to determine its appropriateness, feasibility, and if the policy suggestion should better live within the Constitution and Bylaws
- Through resolution at the Association's Annual Convention with a two-thirds (2/3) vote in favor by seated delegates

Any change or amendment made to The Blue Book shall be distributed to the Affiliated Local with the effective change(s).

## ARTICLE 8 – REFERENDUM VOTE

### 8.1 – GENERAL PROCESS

Whenever a proposition is submitted for a referendum vote, the Association Secretary - Treasurer shall issue to each Local of the Association the proposition together with sufficient ballots to cover all members of the Local.

Within four (4) weeks (as per IAFF constitution) from the date of submission, each Local is required to notify the Association Secretary-Treasurer, in writing, of the results of the vote.

## ARTICLE 9 – DOCUMENTS

### 9.1 - AUTHENTICATION

All documents issued by and under the authority of the Association shall bear the signature of the Association President and Secretary - Treasurer, together with the seal of the Association.

## ARTICLE 10 - REVENUE

### 10.1 – PER CAPITA

The revenue of this Association shall be met by Per Capita Tax. Increases shall be in accordance with Article XIV Section 8 of the IAFF's Constitution calculated at the beginning of each quarter. There shall be no provisions for stop payment of APFFPA per capita, noting Article 4.1 of this Constitution & Bylaws shall come into effect. Breakdown of per Capita:

- \$ 7.67 APFFPA
- \$ 1.00 Fire PAC
- \$ 0.00 Emergency Disputes Fund

Per Capita shall be collected from Locals monthly by way of Pre-Authorized Debit (PAD). Invoicing of per capita will use the membership numbers as the IAFF's monthly roster indicates, which is provided by the IAFF, to the Association, on or about the first (1<sup>st</sup>) of every month. Dues will be collected by PAD, from the Locals, by the fifteenth (15<sup>th</sup>) of each month.

Any increase or decrease in the Association Per Capita tax shall become effective the first day of the following fiscal year. The approved Per Capita Tax shall be effective until future convention business determines a new amount.

## 10.2 – ASSESSMENTS

When deemed necessary by the Executive Board or delegates at convention, special assessments may be levied against Locals by a majority vote of Locals present or the option of referendum balloting in accordance with Article XIV Section 8 of the IAFF's Constitution can be utilized for this purpose.

The Secretary-Treasurer of the Association will notify all locals, in writing, prior to the Association President calling an emergency convention meeting to vote on special assessments.

The following assessments will be collected by Affiliated Locals as outlined below:

- 6<sup>th</sup> District members attending the IAFF's Biennial Convention
  - Occurs once every two years, even years
  - \$1.25 per member
  
- Host Canada House at the IAFF's Fallen Fire Fighter Memorial
  - Occurs one per year
  - Assessment generated from June 1<sup>st</sup> membership numbers
  - Remittance of assessment is due by July 1st
  - \$0.50 per member
  - To be reviewed and possibly sunset at 2027 Spring Convention

Each Local will be invoiced for the above assessment, in the frequencies described above, with the membership numbers provided to the Association Secretary – Treasurer in the preceding month.

## 10.3 – ALBERTA FEDERATION OF LABOUR (AFL)

The APFFPA will not collect and remit dues to the AFL on behalf of its Affiliated Locals. Affiliation with the AFL is not mandatory and should a Local choose to be affiliated with the AFL, they will need to make necessary arrangements to remit dues directly to the AFL.

## ARTICLE 11 – FINANCIAL MATTERS

### 11.1 - BONDING

All Executive Board members and employees of the APFFPA who handle funds or property of the APFFPA shall be bonded in such amounts as may be required by the IAFF's Board of Trustees and

the IAFF's General Secretary - Treasurer, in compliance with applicable law. The expenses of the first \$ 5,000 of which shall be borne by the IAFF. The APFFPA shall have sufficient bond to cover at least ten percent (10%) of its current liquid assets.

## 11.2 – FISCAL YEAR & FINANCIAL AUDIT

The fiscal year of the Association shall be from November 1<sup>st</sup> to October 31<sup>st</sup>. The finances of this Association shall be audited internally by the Financial Trustees. The findings of their audit shall be presented at the next convention following the end of the fiscal year.

The process describing the details of this internal audit is described within the APFFPA's Blue Book.

The trustees shall audit the books of the Provincial Association at least once each year, and at such other times as directed by the President. They shall have full access to all books and records pertaining to financial matters of the Provincial Association. They shall report their findings to the Executive Board and the delegates at each convention, in writing. In addition, the Trustees will file a report with the audit to the Executive Board biennially alternating with the convention year. This report will review the financial position of the previous year and include any recommendations which the Trustees may have. This report will be forwarded to all locals of the APFFPA.

## 11.3 – APFFPA BANK ACCOUNTS

- **General Operating Account:** This account will receive all unrestricted funds of the APFFPA and where most of its account payables will come from.
- **EDF Account:** This is a separate and distinct Emergency Disputes Fund (EDF) account which shall collect all EDF contributions as restricted funds. This is the account where EDF grants and loans are extended from.
- **Fire Pac:** This account shall collect all Fire Pac contributions as restricted funds and where remittance of Fire Pac funds comes from.
- **Education Account:** This account shall be used to aid and assist in the cost of educating APFFPA members.

## ARTICLE 12 – EMERGENCY DISPUTE FUNDS (EDF)

### 12.1 – GENERAL INFORMATION

The Emergency Disputes Fund is established to aid and assist Locals and the Alberta Professional Fire Fighters & Paramedics Association, who have experienced unusual financial problems that could not have been anticipated or are extended beyond their financial resources. An emergency

dispute is a situation wherein all reasonable efforts have been exhausted to solve a serious problem. Whether a dispute is or is not an emergency dispute will be decided on a case-by-case basis, depending on all circumstances.

Financial assistance shall be in the form of either interest-free loans or grants. EDF funds may be used for purposes other than loans or grants to affiliated Locals dependent upon unanimous consent of the Presidents of the Affiliated Local Unions and the APFFPA Executive Board.

Any Local involved in a matter, which may result in the need to apply for EDF assistance, should notify the APFFPA Executive Board in writing as soon as possible.

The EDF shall also be used to fund an external audit, or review, of the APFFPA's financials should the Financial Trustees both form the opinion the APFFPA Executive Board has behaved nefariously or neglectfully with the APFFPA finances.

## 12.2 – AFFILIATE SELF-ASSISTANCE

Affiliates must show that they have made substantial efforts to take care of their own problems and have had the foresight to establish a dues structure that will allow them to take care of usual and expected expenditures. The APFFPA Executive Board advises and strongly urges each affiliate to set up a Local emergency disputes fund to amass sufficient funds that can be relied on to take care of those emergencies that may arise. Normal operating expenses will not be considered as a basis for financial assistance.

## 12.3 – MINIMUM BALANCE

The minimum balance of the Emergency Disputes Fund shall be two hundred thousand dollars (\$200,000). This minimum balance shall not preclude the use of monies for emergency disputes.

## 12.4 – TRIGGER POINTS

The following describe different EDF contributions that automatically turn on, or off, dependant on the EDF bank balance:

- Greater than \$400,000 - \$0.00
- Between \$399,999 and \$300,000 - \$0.20 per member per month
- Less than \$300,000 - \$0.30 per member per month

## 12.5 – GRANTS & LOANS

Allocation of interest-free loans and grants shall be determined by majority vote of the APFFPA Principal Officers and be limited to one (1) grant and/or loan between Annual Conventions of the APFFPA. A decision of the Executive Board can be appealed to a majority vote of affiliate Locals. Should a situation arise where a Local requires financial assistance in the form of a loan or a grant that is greater than the amount stated above, such shall require two thirds (2/3<sup>rd</sup>) majority vote of all Executive Board members in attendance at an Executive Board Meeting.

**Grants:** shall be limited to a maximum of one thousand dollars (\$1,000.00).

**Loans:** shall be limited to a maximum of Ten Thousand Dollars (\$10,000) and an EDF loan cannot be converted to grants later.

## 12.6 – REPAYMENT SCHEDULE

When the APFFPA Principal Officers approve loans, they will set the repayment schedule at the time the loan is approved. All interest free loans will have a repayment schedule established requiring advance quarterly payments based on the fiscal quarters of the APFFPA. The term of the schedule can be calculated up to a five (5) year period; however, the repayment term may be extended by unanimous approval of the Executive Board. The regular repayments of EDF loans shall be current in order for the Local to be seated at the APFFPA Annual Convention.

The amount of the loan and the repayment schedule shall be presented to the affiliate membership at a regular or special meeting and approved by a majority vote of those present and voting. Following approval of the membership, the Local President, Secretary and Treasurer must sign the "Acceptance of Loan form(s)" and return such to the APFFPA Treasurer prior to funds being disbursed.

## 12.7 – APPLICATIONS FOR EDF

Application forms for financial assistance any affiliate requesting financial aid will submit its application to the APFFPA Secretary-Treasurer who shall supply a proper form that must be completed by an affiliate requesting financial aid. All documentation must accompany the application and if sufficient documentation is not included, The Executive Board will not discuss the request for funds until the file is complete.

All data and information regarding financial assistance must be submitted to the APFFPA Secretary-Treasurer and, through he/she, to the APFFPA Executive Board. A request in letterform citing the amount of expenses and reason(s) incurred. If the bill has not been paid, a copy of the original bill

as submitted by the person(s) for services rendered. If the bill has been paid, a copy of the canceled check must be submitted.

An IAFF Local Union Auditors Report of the affiliate for the last fiscal year's showing income and disbursement and current bank statements(s) from the last fiscal year to date of application. Statement of monthly dues structure of the affiliate and whether assessments were sought or increases provided for the anticipated expenditure. If there is a deficit anticipated, a clear explanation of the indebtedness which will be incurred by this emergency. This is important if subsequent financial requests are made.

The APFFPA Secretary-Treasurer will notify all affiliates who file an application for financial aid of the action taken within two weeks of receiving such application and the reasons thereof by the APFFPA Executive Board. Allocation of loans and grants, as well as the general status of the EDF shall be listed in the financial statements of the APFFPA and reported on at the APFFPA's Annual Spring Convention.

## 12.8 – UNUSED OR RECOVERED EDF

A stipulation will always be included, stating that if an affiliate recovers attorney and/or court costs, any Emergency Disputes Funds allocated to cover those costs will be returned to the EDF upon receipt.

Similarly, if any portion of an EDF grant or loan is unused by the Local, the unused amount is to be returned to the APFFPA promptly.

## ARTICLE 13 – APFFPA EDUCATION FUND

### 13.1 – APFFPA EDUCATION FUND

To fulfill a Pillar of Service, coordinate the education and training of its Locals, the APFFPA Education Fund was established to aid and assist in the cost of educating APFFPA members, with priority given to active APFFPA Committee Members. The fund is intended for, but is not limited to, some of the following educational functions and activities:

- To attend APFFPA and IAFF seminars and symposiums (APFFPA OH&S and Legislative Seminars, IAFF Regional Seminars, IAFF Redmond Symposium, etc.)
- To attend applicable outside seminars and courses.
- To assist in offsetting the costs of APFFPA sponsored educational seminars and courses.

The APFFPA Executive Board shall be the authority for determining the allocation of funds from the APFFPA Education Fund. A decision made by the Executive Board can be appealed through a majority vote of affiliate Locals. When reviewing an application for educational funds, the APFFPA Executive Board's decision will be established based on the member's eligibility, the location of the event, and the financial cost. All with said member's Local paying the costs related to per diem and substitution.

Allocation of Education Funds shall be carried out in accordance with the APFFPA policy governing "Reimbursement of Expenses."

### 13.2 – FINANCING THE EDUCATION FUND

The Fund shall be established and maintained by utilizing any unused General Operating Funds that may exist from the previous APFFPA fiscal year and therefore shall be provided at no additional cost to the affiliated Locals. Delegates in attendance at the APFFPA Annual Convention shall decide the amount of unallocated funds that shall be set aside and transferred to a separate and distinct Education Fund each year.

Additionally, any profit from the sale of APFFPA merchandise will be deposited into the Education Account.

### 13.3 – BURSARIES

A bursary in the name of Executive Vice President Curtis Oscar Noble of one thousand dollars CDN (\$1,000.00) be established and maintained yearly to support an APFFPA member's attendance at an IAFF Political Training Academy.

### 13.4 – ELIGIBILITY & APPLICATION FOR EDUCATION FUNDS

Due to the limited amount of funds available, those members currently serving as APFFPA Committee members shall have priority; however, all APFFPA members shall have access to the APFFPA Education Fund.

When requesting Education Funds, the member shall submit his/her application (see attached form) to the APFFPA Secretary/Treasurer who shall forward all requests to the APFFPA Executive Board for approval. All necessary information and documentation must accompany the application and if sufficient information and documentation are not included, the Executive Board will not discuss the request for funds until the file is complete.

## 13.5 – NOTIFICATION OF ACTION

Within two weeks of receiving an application for educational financial aid, the APFFPA Secretary-Treasurer will notify the Local of the action taken and the reasons thereof by the APFFPA Executive Board. Disbursement of Education Funds, as well as the general status of the Fund shall be listed in the financial statements of the APFFPA and reported on at the APFFPA Annual Convention.

## ARTICLE 14 – REMUNERATION WITHIN THE APFFPA

### 14.1 – HONORARIUM

Honorarium within the APFFPA is calculated relative to the average of all current APFFPA First Class Firefighter rates to be calculated on March 1st of each year.

- President – 35%
- Executive Vice President – 25%
- Secretary – Treasurer – 25%
- Vice Presidents – 1%
- Coordinators – 11%
- Financial Trustees – 1%
- Standing Committee Chairs – 2.5%

### 14.2 – CELL PHONE

It is acknowledged a significant amount of work the Principal Officers conduct is done so through their personal mobile devices. As such, each Principal Officer is entitled to one-hundred dollars (\$100.00) per month to compensate for this expense.

## ARTICLE 15 – REIMBURSEMENT OF EXPENSES

### 15.1 - REIMBURSEMENTS

All Principal Officers, Executive Board members, Coordinators, and Committee members elected or appointed to attend conventions or Association business will be reimbursed for expenses in accordance with the [Association policy](#).

## 15.2 – REIMBURSEMENT OF MEALS

When a member is conducting the business of the APFFPA, not staying at a hotel, unable to eat at their own house, and/or hosting a stakeholder of the APFFPA, the member shall be reimbursed the cost of these incidental expenses. For the member to receive reimbursement, they must provide copies of all receipts and two Principal Officers must approve the expense. No Principal Officer shall approve their own reimbursement of these incidentals.

## 15.3 – PER DIEM

When Principal Officers, Executive Board, Committee members, and appointed members require hotel accommodations they will receive a per diem at 1.5% of the average first-class firefighter monthly rate of all the APFFPA's Affiliated Locals as determined on March 1<sup>st</sup> of each year.

When traveling outside of Canada, the per diem will be in the applicable foreign exchange rate.

## 15.4 – AIR TRAVEL

Airfare to attend conventions, conferences, seminars, meetings and other Association business; shall be allowed travel expenses based on economy airfare using the most economic and/or direct air route to and from the site unless approved in advance by the Association Executive Board.

## 15.5 – MILEAGE

Mileage to attend a convention, conference, seminar or to attend to their Association business by vehicle will be calculated on the basis of the current Canadian Revenue Agency rate per kilometer, round trip, utilizing the most economic and/or direct ground route.

## 15.6 – REGISTRATION FEES

Applicable registration fees for attendance to conventions, conferences, seminars, or other Association business will be borne by the Association for Executive Committee members, alternates, and/or appointed members.

## 15.7 – ACCOMODATIONS

Hotel room rent will be allowed for at the exact amount paid for such room rent (including applicable taxes). Where the cost of accommodations has been discounted at official convention, conference, or seminar headquarters; the hotel room rent will not be allowed for an amount greater than official headquarters unless approval is granted in advance by the Association Executive Board.

## 15.8 – SHIFT SUBSTITUTIONS

Reimbursement for shift substitutions, if required, shall be an amount in accordance with the Local's Constitution and Bylaws.

If the event falls on a member's vacation day(s), he/she shall be reimbursed an amount in accordance with his/her Local's Constitution and Bylaws for those days that the member was scheduled to work.

In the event that the member concerned is unable to obtain a replacement and is required to take a "Leave of Absence Without Pay," he/she shall be reimbursed for wages lost.

## 15.9 – OTHER EXPENSES

In the event that the above rates do not adequately cover expenses or other reasonably accrued expenses not listed above require reimbursement, the Executive Board of this Association shall consider the payment of additional expenses if receipts and/or financial statements can justify them.

## 15.10 – PROCEDURE FOR REIMBURSEMENT

The process for expense reimbursement is outlined in the [APFFPA's Blue Book](#)

# ARTICLE 16 – APFFPA ANNUAL SPRING CONVENTION

## 16.1 – FREQUENCY & LOCATION

Conventions shall be called at least once in each calendar year. The APFFPA shall bear the financial and logistical responsibility of the convention.

Should a Local want their community to be the site of the Annual Spring Convention, they shall make such a request at the conclusion of the preceding Annual Spring Convention. If/when this is the case, their obligation is to provide volunteers whose duties include, but are not limited to: staffing the hospitality suite, driving delegates as necessary, setting up and taking down tables/chairs and visiting potential host hotels/locations as necessary.

In the event that more than one local request to host the next Annual Spring Convention, the successful Local shall be determined by a majority vote of the seated delegates.

Should no Local request their community host the next Annual Spring Convention, the APFFPA's Principal Officers will determine the location with ample notice for its Affiliated Locals to plan and budget for their attendance.

### 16.2 – REGISTRATION FEE

A registration fee for the purpose will be charged to all Locals at the rate two-hundred and fifty dollars (\$250.00) for each registered Delegate or Alternate.

### 16.3 – HOSPITALITY SUITE HOST

The Association shall make a financial contribution of eight hundred and fifty dollars (\$850) to the Local that is hosting the APFFPA's hospitality suite at its Annual Spring Convention. These monies are for providing convention delegates and their guests with snacks, refreshments, and fellowship networking opportunities at the Hospitality Suite. Payment will be made in accordance with the prevailing Association policy.

### 16.4 – PER CAPITA STATUS

To be entitled to representation at the Annual Spring Convention, or any convention, each Local shall have paid prior to convention any assessments that may have been levied against the Local and shall have its Per Capita Tax paid in accordance with this constitution.

### 16.5 - DELEGATES

All delegates to convention must be members in good standing in their own Local. Each Affiliated Local of this Association shall have the option of sending Delegates to an officially called Convention as follows:

- Four (04) delegates for the first 100 or part thereof
- Five (05) delegates for membership of 101 – 300
- Six (06) delegates for membership of 301 – 500
- Seven (07) delegates for membership of 501 – 700
- Eight (8) delegates for membership 701 – 900
- Nine (9) delegates for membership 901 – 1100
- Ten (10) delegates for membership 1101 – 1300
- Eleven (11) delegates for membership 1301 – 1500
- Twelve (12) delegates for membership 1501 – 1700
- Thirteen (13) delegates for membership 1701 – 1900
- Fourteen (14) delegates for membership 1901 – 2100

## 16.6 - ALTERNATES

Any Local shall be allowed to install an alternate delegate or delegate during the process of convention. Notification of alternates shall be presented to the Credentials Committee Chair. The said alternate delegate shall have one voice and vote of the delegate replaced.

## 16.7 – DELEGATES-AT-LARGE

APFFPA Principal Officers, the 6th District Vice-President, the Canadian Executive Assistant to the IAFF General-President, and other invited IAFF guests may attend the APFFPA Annual Convention as Delegates-At-Large and shall be exempt from convention registration fees.

## 16.8 - NOMINATION PROCESS

All members in good standing shall be given at least fifteen (15) days advance notice, in writing, of the date, time and place at which nominations shall be made, and at least fifteen (15) days advance notice, in writing, sent by Canadian mail to the last known address.

For further nomination details, see below for Nominations & Elections Committee tasks.

## 16.9 - VOTING PROCESS

Voting by convention delegates shall be decided in accordance with the parliamentary provisions set forth in Robert's Rules of Order, with the exception that a roll call vote may be demanded by 30% of the delegates present and voting. Upon such roll call, each Local Affiliate is entitled to one vote for each member of their Local. A Local's membership size shall be determined based on the average amount of per capita paid monthly by the Local during the preceding twelve (12) months, ending March 31st. Any 1 or the total of delegates present and voting, may cast the entire vote to which the Local is entitled. In the case of newly affiliated Local(s) who were not affiliated for the full preceding fiscal year, per capita paid will be averaged over the period of their APFFPA affiliation monthly.

The APFFPA President shall have a voice and vote only to break a tie that occurs from convention delegates. The exception is when the tie is regarding an election within the APFFPA. In the event of a tie, the winning candidate for office shall be selected by the drawing of lots in the presence of both candidates.

The APFFPA Executive Vice President and APFFPA Secretary-Treasurer shall have a voice and vote on all matters before such Conventions except in elections within the APFFPA Officers.

## 16.10 – ELECTION PROCESS

The Executive Board and Coordinators will be elected by duly accredited delegates at the Annual Convention of the Association. To elect these positions, a majority vote by written secret ballot shall be necessary. Should no candidate receive a majority, the candidate receiving the lowest number of votes shall be dropped until a candidate receives a majority vote.

The Appointed Vice President(s) will be appointed by the Local, and the appointed member shall be a current elected member of that Local's Executive Board.

Each candidate for office shall be entitled to appoint one observer who shall be permitted to witness the manner of distribution and casting of ballots and attend the meeting of the Elections Committee at which the votes are tabulated.

## 16.11 – QUORUM

Nine (9) members representing three (3) Locals shall constitute a quorum at all Conventions.

## 16.12 – PARLIMENTARY PROCEDURE

Robert's Rules of Order shall govern the proceedings of this Association except where the Constitution provides otherwise.

## 16.13 – RESOLUTIONS

Resolutions, to be considered during Convention of this APFFPA, should be submitted to the Secretary-Treasurer prior to the commencement of Convention. The Local(s) submitting resolutions shall endeavor to submit such resolutions at least thirty (30) days prior to allow accurate cost reflections for budgeting.

The APFFPA Secretary-Treasurer shall provide all proposed resolutions to each Local no later than fourteen (14) days immediately preceding the opening of the convention.

Late resolutions, herein defined as resolutions submitted between the 30-day period immediately preceding the convention and its commencement. Late resolutions will also be provided to each Local as they are received.

Emergency resolutions, herein defined as resolutions submitted during the convention itself must receive unanimous consent of the seated delegates on the convention floor before being received by the Resolutions Committee and debated on convention floor.

## 16.14 – CONVENTION COMMITTEES

The following committees shall be struck in advance of each convention, work throughout the convention as necessary, be disbanded at the close of the convention. A minimum of two (2) Local members, one of which shall be assigned as committee chair, shall be appointed by the APFFPA President.

Each convention committee's tasks are as follows:

- **Resolutions Committee:** The resolutions committee shall meet, as necessary, to review each resolution for its legibility, constitutionality and to offer a recommendation to adopt or reject.
- **Finance Committee:** A Financial Committee shall be struck at each convention to study and recommend changes, if any, to the financial position of the Association.
- **Credentials Committee:** This committee shall meet prior to the annual Convention to review delegate, alternate and guest registration status. At the start of Convention this Committee shall greet and review registration status with each delegate to ensure proper credentialing is received and documented prior to voting on Convention business.
- **Nominations & Elections Committee:** The Chair must address delegates with a report stating the positions for election and a general overview of election/nomination procedure.

The Nominations & Elections Committee chair shall individually move nominations for each position up for election with a nominator and seconder coming from seated delegates.

All nominated members shall be asked "Do you let your name stand?" and only if answered to the affirmative are they considered nominated. If all nominees decline, the nomination process is to be repeated. If no nominations stand, the provisions within the APFFPA Constitution and By-Laws will take effect.

A first, second, and third call for nominations must be completed for each position and only after the third call for nominations can nominations be considered closed, and the delegates allowed to cast their ballots.

When a delegate is nominated, the 1st nominator has three (3) minutes to speak, the second nominator has two (2) minutes to speak, and the nominee has five (5) minutes to speak.

## 16.15 – PRINCIPAL OFFICER REPORTS DURING CONVENTION

It is recognized that the APFFPA Officer Reports are an important part of the APFFPA Conventions and meetings. The following format shall be adopted for use in APFFPA Officer Reports given at the APFFPA Annual Spring Convention:

Report Name	Description
Overview of Activities	Functions / events attended the location and date. Summary of business and action that arose from the event(s).
Current Goals and Objectives	Overview of what was achieved and what was not achieved. State items requiring further actions.
Proposed Goals and Objectives	Recommendations of items / subjects that should be worked on in the upcoming year.
Financial ( <i>Note: Treasurer Only</i> )	APFFPA Membership totals as of the last convention and the current membership. Summary of the previous years expenses and budget comparison. A proposed budget for the upcoming year.

## 16.16 – PRINCIPAL OFFICER OBLIGATIONS DURING CONVENTION

Beyond the above Principal Officer reporting that is required during the Annual Spring Convention, the following are obligations of each Principal Officers.

- **President:** Chair and preside over all APFFPA conventions.
- **Executive Vice President:** Alternate Chair for the President and assist the Secretary – Treasurer with the minutes of the convention. The Executive Vice President must also report on his/her activities of the last year.
- **Secretary – Treasurer:** Reports of Officers and Committees shall be submitted to the Association Secretary- Treasurer not less than fourteen (14) days prior to the Convention. The Association Secretary-Treasurer shall supply all accredited Delegates with copies of the Officers and Committee reports prior to the Convention. The annual reports of the Association Officers shall be filed with the minutes of the Convention.

Seek and receive a motion from seated delegates that determines how much, if any, unspent funds from the previous APFFPA fiscal year shall be deposited into this Education account.

## ARTICLE 17 – EDUCATION & TRAINING FOR AFFILIATE LEADERS

### 17.1 – SPONSORSHIPS & REGISTRATION

When the APFFPA undertakes to sponsor an APFFPA Educational Seminar, a registration fee for the purpose will be charged to all Locals attending the be equivalent to the cost of the seminar minus sponsorship(s), divided by the number of projected participants. The APFFPA will assume the cost of the seminar and financial assistance from the International will be requested to help sponsor these seminars.

For specific education and training being offered to the Affiliated Locals, refer to the [Blue Book](#).

## ARTICLE 18 – PROVINCIAL FIRE OPS 101

### 18.1 – FREQUENCY

The APFFPA will host a Provincial Fire Ops 101 every two (2) years which will commence and repeat in even years.

### 18.2 – PURPOSE

The purpose is to engage and educate provincial decision makers on the topics that are important to Fire Fighters, to reinforce our lobby items, and maintain effective working relationships.

## ARTICLE 19 - ELIGIBILITY FOR OFFICE & COMMITTEES

### 19.1 – ELIGIBILITY FOR OFFICE

No person shall be eligible to any office unless they are a member of Good Standing in his own Local and an accredited Delegate/Delegate-At-large to the Convention.

Members that are running for APFFPA Office and are unable to attend Convention due to unforeseen circumstances, must be registered as a Local delegate or Delegate-At-Large and must submit a signed letter to the Association confirming their acceptance of nomination to a specific Executive position.

## 19.2 – ELIGIBILITY FOR COMMITTEES

The President of the Association may appoint Local members to Standing Committees, in addition to the registered Delegates; provided their Local accredits these same members. Notwithstanding the, any members who have been appointed to any Standing Committee at the prior convention and who is not a Delegate to the current Convention, the Association will allow such committee members to attend and report on behalf of the said Committee.

## ARTICLE 20 – ELECTION & APPOINTMENT OF PRINCIPAL OFFICERS, EXECUTIVE BOARD & COORDINATORS

### 20.1 – OFFICER DIFFERENTIATION

The Principal Officers of the APFFPA shall consist of a President, Executive Vice-President, and Secretary-Treasurer.

The Executive Board shall consist of the Principal Officers, as described above, and the appointed or elected Vice Presidents.

One Elected Vice President to be elected from all Locals under 1,000 members and one Appointed Vice President from each Local with over 999 members. It shall be the duty of the Executive Board to conduct the business of this Association between conventions.

The two (2) Financial Trustees are not considered Officers of the Association and shall have their election cycle off set to maintain continuity. It shall be the duty of the Trustees to conduct the business of their portfolios between conventions.

The two (2) Coordinator positions are not considered Officers of the Association and shall consist of a Bargaining Coordinator and a WCB and Mental Health Coordinator. It shall be the duty of the two (2) Coordinators to conduct the business of their portfolios between conventions.

### 20.2 – ELECTION CYCLE

The term of office shall be two (2) years, or until their successors are elected, appointed, and installed, in accordance with the following:

- President - elected in years ending in odd numbers.
- Secretary - Treasurer - elected in years ending in even numbers.
- Executive Vice President - elected in years ending in even numbers.
- Vice President of Locals Under 1,000 Members – elected in years ending in even numbers.
- Financial Trustee #1 - elected in years ending in odd numbers.

- Financial Trustee #2 - elected in years ending in even numbers.
- Bargaining Coordinator – elected in years ending in odd numbers.
- WCB & Member Health Coordinator – elected in years ending in even numbers.

### 20.3 – OATH OF OFFICE

Newly elected officers, and appointed officers, and Coordinators of this Association shall be sworn into office by stating the following oath of Office:

“I (*Give name*) .... do pledge my honour to perform the duties of my office ... as required by the constitution of this Association; ... to bear true and faithful allegiance to the International Association of Fire Fighters; ... to deliver all books, paper, and other property of this Association... that may be in my possession ... at the end of my term in office to my successor; ... and at all times conduct myself ... as become a member of this Association.”

### 20.4 – OFFICER TRANSITION

When an elected leader of the APFFPA is replaced at the Annual APFFPA Convention or Emergency Convention, the out-going officer shall attend the next Executive Board meeting, to be held no later than six (6) weeks following the Convention for the purpose of ensuring a smooth transition and transference of documents, records, and files.

### 20.5 – OFFICER VACANCY

If an elected position becomes vacant by reason of death, resignation, or removal of the incumbent, the APFFPA Executive Board shall meet within thirty (30) days from the date the position is vacated and shall decide on one of three options:

- Pass a motion at the Executive Board Meeting to appoint an eligible member to fill the vacancy until the Association can hold either a by-election or regular election at a Convention to fill the vacant position.
- Pass a motion at the Executive Board Meeting to hold a by-election at a Convention within thirty (30) days of the Executive Board Meeting, or a time otherwise decided by the Executive Board.
- Pass a motion at the Executive Board Meeting to leave the position vacant until the next Association Convention where either a by-election or regular election shall be carried out to fill the vacant position.

## ARTICLE 21 – DUTIES OF PRINCIPAL OFFICERS, EXECUTIVE BOARD, AND COORDINATORS

### 21.1 – PRESIDENT

The President shall be the official spokesperson for the Association and shall act as the Association liaison when communicating with the International, other Associations, groups, and parties. The President shall preside at all Conventions and Special meetings of this Association; to preserve order during deliberation and conduct such meeting in accordance with the provisions of this Constitution and Bylaws.

At each Convention of this Association, they shall appoint such Committees as are necessary to conduct the normal business of the Convention. They will submit to each Convention a written report of official acts during their term of office.

The President shall be a member of all committees; they shall fill vacancies for cause whatsoever, until the vacancies are filled by election. The President shall work with the Executive Vice President and Secretary-Treasurer to conduct the day-to-day operations of this Association. They shall sign all orders and cheques of the Association, which in their judgment are lawfully and properly drawn, and shall perform such other duties as this Association may require.

### 21.2 – EXECUTIVE VICE PRESIDENT

It shall be the duty of the Executive Vice-President to assist the President in the discharge of their duties and shall be responsible for Occupational Health and Safety and Legislative issues. The Executive Vice-President shall assume the responsibilities of the President in their absence or in the event of the President's office becoming vacant. The Executive Vice-President shall work with the President and Secretary-Treasurer to conduct the day-to-day operations of this Association.

### 21.3 – SECRETARY-TREASURER

The Secretary-Treasurer shall serve as the Recording Secretary of the Association and shall keep a record of all proceedings and other pertinent records of this Association. They shall be custodian of the Official Seal and issue all memberships. They shall keep a record of the names and addresses of the President and Secretary of each subordinate Local.

They shall submit the Convention call to all affiliated Locals at least thirty (30) days prior to the date set for the Convention. They shall present a report to the Convention delegates showing the number of Locals and members and a report of the previous fiscal year, current budget to be adopted at Convention and current membership count of the APFFPA.

Immediately after the convention, the Secretary – Treasurer will submit the Constitution and Bylaws, with the successfully passed resolutions, to the INTERNATIONAL for approval. Once approved by the International, the Secretary – Treasurer shall distribute the newly approved Constitution and Bylaws to its Locals.

The Secretary-Treasurer of the Association shall receive and deposit all monies received from Local in financial institution. They shall be the official custodian of all monies of the Association. All financial records of the Association shall be open to inspection by the Association Executive Board and General Secretary-Treasurer of the International, or upon the request of any of its affiliated Local. They shall disburse all monies only with the approval of any two Principal Officers. Within thirty days (30) following the Financial Trustees reporting of their audit, the Secretary – Treasurer shall submit to the International the audited financial statement of the Association.

The Secretary-Treasurer shall work with the President and Executive Vice-President to conduct the day-to-day operations of this Association.

#### 21.4 – VICE PRESIDENT(S)

It shall be the duty of each Vice-President to attend Executive Board Committee Meetings to perform Executive Committee governance duties, which will include Executive Board decision making, strategic planning and any other governance duties of this Association. The Vice-Presidents shall receive remuneration for his duties in accordance with the prevailing Association policy.

#### 21.5 – FINANCIAL TRUSTEES

The Trustees shall check the books of the APFFPA at least twice each year and at such other times as they deem advisable, and they shall have full access to all books and records of the Secretary-Treasurer pertaining to financial matters of the APFFPA. As per Article 11.2 of this CBL, the Trustees shall make a report of their findings on the examination of the APFFPA's financials to the Executive Board and to the delegates at each convention.

#### 21.6 – BARGAINING COORDINATOR

The Bargaining Coordinator shall be overseen by the Executive Board and report to the President, or their designate of this Association. Their duties will consist of the day-to-day operations associated with the Roles and Responsibilities Policy in the APFFPA Blue Book.

The Bargaining Coordinator shall establish a wage and working conditions survey that will be maintained and updated with the placed on the APFFPA's website. At a minimum, this information will be updated annually, contain information that is directly received from an Affiliated Local, and the information confirmed for accuracy.

The APFFPA Principal Officers and Bargaining Coordinator shall compile and analyze the data collected from IAFF locals to support negotiations and develop strategic bargaining positions that strengthen firefighter and paramedic working conditions across Alberta.

The Bargaining Coordinator shall maintain and manage all collective bargaining data and shall meet with each APFFPA Local representative no less than once annually to review, verify, and update all relevant bargaining information.

## 21.7 – WCB & MEMBER HEALTH COORDINATOR

The WCB and Member Health Coordinator shall be overseen by the Executive Board and report to the President or their designate of this Association. Their duties will consist of the day-to-day operations associated with the Roles and Responsibilities Policy in the APFFPA Blue Book.

## ARTICLE 22 – SUPPORT SERVICES

### 22.1 – OVERVIEW

The Alberta Professional Fire Fighters and Paramedics Association (APFFPA) relies heavily on administrative support for various critical functions and operations. Administrative support is indispensable for the APFFPA's operations, enabling efficient management of meetings, communication, events, data, compliance, website, leadership support, and resource allocation.

### 22.2 – DUTIES OF ADMINISTRATIVE SUPPORT PERSONNEL

- **Efficient Operations:** Administrative support streamlines operations by handling routine tasks, allowing principal officers and other members to focus on core responsibilities such as policymaking, advocacy, and member engagement. This efficiency enhances overall productivity and effectiveness within the Association.
- **Meeting Management:** The administrative support assists in organizing and managing meetings effectively. This includes creating meeting minutes and agenda templates, ensuring all committees are well-prepared and informed, and storing relevant documents on platforms like SharePoint for easy access.
- **Communication Facilitation:** Admin support aids in communication efforts by drafting emails, letters, and other correspondence for principal officers. This ensures consistent and professional communication with stakeholders, affiliates, and members, which is crucial for maintaining relationships and conveying important information.
- **Event Coordination:** Administrative support plays a key role in event planning and execution. This includes liaising with venues, managing catering arrangements, sending

invitations, and handling logistics for both local and out-of-town events. Events are often essential for networking, education, and fundraising purposes.

- **Database Management:** Maintaining accurate and up-to-date databases is vital for effective communication and decision-making. Administrative support ensures that member databases, contact lists, and other important data are regularly updated and accessible to all relevant parties.
- **Compliance and Documentation:** Administrative support assists in ensuring compliance with regulations and organizational requirements. This may involve tasks such as managing sales of merchandise, updating incorporation documents, and handling delegate mailouts to meet IAFF compliance requirements.
- **Website Maintenance:** In the digital age, a well-maintained website is essential for providing information, resources, and services to members and the public. Administrative support plays a role in updating and managing the Association's website to ensure it remains current and user-friendly.
- **Support for Leadership:** Administrative support aids the executive board and other leadership positions within the Association. This includes tasks such as shift coverage submission, handling registrations for events, and providing general administrative assistance as needed.
- **Resource Management:** Finally, administrative support helps manage resources efficiently, whether it's coordinating sales of merchandise, booking accommodations, or handling financial documentation with the bookkeeper. This ensures that the Association's resources are utilized effectively to support its mission and objectives.

## ARTICLE 23 – DELEGATES TO IAFF EVENTS

### 23.1 – DELEGATE ORDER

When to call to Convention is read, if this Association decides to send Delegates, the members of the Executive Committee in office shall be declared Delegates in the following order:

- President
- Secretary - Treasurer
- Executive Vice President
- Elected Vice President
- Appointed Vice President

## 23.2 – APFFPA OFFICER REPORTS TO IAFF EVENTS

IAFF events schedule time for Provincial Reports and such reports include an overview of both Provincial and Local activities. The following format will provide for a consistent and thorough report by the Provincial Association.

The following format shall be adopted for the APFFPA Provincial Reports to the IAFF Canadian Western Conference and to the IAFF Canadian Policy Conference:

Reporting Agenda	Description
Membership	Total number of APFFPA members, attach a contact list of the current APFFPA and Local Executive Board members.
Overview of Activities	Functions / events attended by APFFPA representatives along with the location and date. Summary of business and action that arose from the event(s).
Collective Bargaining	Status and any significant changes to the Collective Bargaining.
Grievances and Arbitrations	State the subject being grieved and/or arbitrated and the local that is involved.
Health & Safety Issues	Any current issues within the APFFPA
Legislative	Any current issues or political action in the APFFPA
Miscellaneous	Other significant issues

## ARTICLE 24 - SIGNATURES

*Signature*

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PRESIDENT – DAVIS

*Signature*

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EXECUTIVE VICE PRESIDENT – HENSCHEL

*Signature*

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SECRETARY-TREASURER – CHAPELSKY

## APPENDIX 1 – EXECUTIVE BOARD HISTORY

<b>Year</b>	<b>President</b>	<b>Secretary-Treasurer</b>	<b>Vice President</b>	<b>Vice President &lt; 1000</b>	<b>VP &gt; 1000 Local 209</b>	<b>VP &gt; 1000 Local 255</b>
2025	Elliott Davis	Cole Chapelsky	Dan Henschel	Brent Nunweiler	Max Rausch	Jamie Blayney
2024	Codey McIntyre	Elliott Davis	Dan Henschel	Brent Nunweiler	Cole Chapelsky	Jamie Blayney
2023	Codey McIntyre	Jamie Blayney	Dan Henschel	Elliott Davis	Greg Rehman	JP Leblanc
2022	Matt Osborne	Jamie Blayney	Curtis Noble	Elliott Davis	Greg Rehman	Codey McIntyre
	<b>President</b>	<b>Secretary</b>	<b>Vice President</b>	<b>Treasurer</b>		
2021	Matt Osborne	Elliott Davis	Curtis Noble	Jamie Blayney		
2020	Brad Readman	Chris Storeshaw	Curtis Noble	Jamie Blayney		
2019	Brad Readman	Chris Storeshaw	Curtis Noble	Jamie Blayney		
2018	Craig MacDonald	Brad Readman	Jason Curry	Brent Shelton		
2017	Craig MacDonald	Brad Readman	Jason Curry	Brent Shelton		
2016	Craig MacDonald	Brad Readman	Jason Curry	Brent Shelton		
2015	Craig MacDonald	Brad Hoekstra	Ed McLean	Brent Shelton		
2014	Craig MacDonald	Brad Hoekstra	Ed McLean	Brent Shelton		
2013	Craig MacDonald	Brad Hoekstra	Ed McLean	Brent Shelton		
2012	Craig MacDonald	Brad Hoekstra	Brad Grainger	Brent Shelton		
2011	Craig MacDonald	Brad Hoekstra	Brad Grainger	Brent Shelton		
2010	Craig MacDonald	Brad Hoekstra	Brad Grainger	Brent Shelton		
2009	Craig MacDonald	Brad Hoekstra	Ed McLean	Brent Shelton		
2008	Craig MacDonald	Brad Hoekstra	Ed McLean	Brent Shelton		
2007	Craig MacDonald	Brad Hoekstra	Ed McLean	Brent Shelton		
2006	Gord L. Colwell	Greg Holubowich	Tony Gordon	Brent Shelton		
2005	Gord L. Colwell	Dale D. McLean	Tony Gordon	Brent Shelton		
2004	Gord L. Colwell	Dale D. McLean	Tony Gordon			
2003	Gord L. Colwell	Wayne Hudson	Tony Gordon			
2002	Gord L. Colwell	Wayne Hudson	Tony Gordon			
2001	Brenda Brooke	Robert Collier				
2000	Brenda Brooke	Robert Collier				
1999	Terry Wilson	Robert Collier				
1998	Terry Wilson	Robert Collier				
1997	Terry Wilson	Robert Collier				
1996	Terry Wilson	Wayne Hudson				
1995	Terry Wilson	Wayne Hudson				
1994	Brian Freney	Wayne Hudson				
1993	Brian Freney	Wayne Hudson				
1992	Harvey Rindfliesch	Wayne Hudson				
1991	Ron Robinson	Tony Gordon				
1990	Ron Robinson	Ron Robinson				

1989	Dennis Biggs	Ron Robinson
1988	Dennis Biggs	Ron Robinson
1987	Ronald H. Speilman	Dennis Biggs
1986	Ronald H. Speilman	Dennis Biggs
1985	Ronald H. Speilman	Dennis Biggs
1984	Ronald H. Speilman	Dennis Biggs
1983	<i>No Listing Available</i>	
1982	Larry Spiess	Raymond Petit
1981	Walter Kruschel	Raymond Petit
1980	Walter Willetts	Alex Lavery
1979	Merle Schnee	Alex Lavery
1978	Merle Schnee	Alex Lavery
1977	Merle Schnee	Larry Mead
1976	Merle Schnee	Larry Mead
1975	Ron Spielman	Merle Schnee
1974	Ron Spielman	Merle Schnee
1973	Walter Willetts	Merle Schnee
1972	<i>No Listing Available</i>	
1971	Murdo MacKenzie	
1970	Murdo MacKenzie	
1969	<i>No Listing Available</i>	
1968	C.M. Yahn	
1967	C.M. Yahn	
1966	C.M. Yahn	
1965	E.D. McLaughlin	
1964	E.D. McLaughlin	